

Cathedral Church of St. Paul Chapter Minutes

Date: July 18, 2023

Convene Time: 5:32

Clergy:

Present: Amma Nicola Bowler

Absent: Deacon John Doherty; Deacon Jean Davis

Officers:

Present: Junior Warden Duane Sand; Treasurer Henry Harmon

Absent: Senior Warden Phyllis Melton; Clerk Kristen Buniak

Class of 2024:

Present: Jolene Phelps; Duane Sand

Absent: Phyllis Melton

Class of 2025:

Present: Stephanie Murphy; Stephanie Wells

Absent: Kirsten Buniak; Tom Smith

Class of 2026:

Present: Nathan Brown; Sam Hutchinson; Betsy Van Haaften; Rosa Walker

Absent:

Opening Prayer: Amma Nicola led us in a prayer

Business Agenda:

- Duane asked the Chapter to move to Executive Session to read letter related to a personnel matter. Jolene made a motion to go into Executive Session, Stephanie W. seconded the motion. Approve unanimously. Amma Nicola left the meeting. Duane read the letter and a motion was moved, seconded and approved unanimously to accept the letter as read. Stephanie W. moved to leave Executive Session, Betsy seconded the motion and approve unanimously. Amma Nicola returned to the meeting
- Henry gave the Treasurer's report. The financial reports are not complete because we have not received the reports from the Community Foundation. They typically may always be a month further behind so that they can be reconciled to the Community Foundation report. Henry said that the first draw from the endowment will be done in July.
- Henry reported on the repair of the Carillon. Jim Windsor has said he will pay the full amount to repair the carillon up front. David Raymond has the amount and is working with Jim. Henry reported that we do not have to pay sales tax on the repair only the materials used to make the repairs.

Old Business:

- Amma Nicola has a report on the asbestos that needs to be removed and is currently working to get bids. As the work progresses on the HVAC, we should be able to worship at the Cathedral using an alternative heat source.
- The Undercroft clean-up is happening. People have tagged what they want to keep and the rest is being removed. July 30th will be the lower level Parish House Blessing and Celebration.

New Business:

- Amma Nicola shared that August 13th will be a special Sunday with 22 pilgrims and Bishops from Eswatini (formerly Swaziland) and Brechin.
- Jolene shared that August 1st is National Night Out in for the Downtown Neighborhood that St. Paul's is a member. It is from 6-8 at Cowles Commons if people would like to attend.
- Jolene read a letter about the Metro Chapter system and asked people to contact her if they have ideas on how to improve the structure. St. Paul's is supposed to have a member that attends the Metro Chapter.

Focus Groups – Vision Strategies

The Chapter got into their groups and then came back together and reported their progress.

Adjournment:

- Sam made a motion to adjourn the meeting, seconded by Rosa and approved unanimously.

Adjournment Time: 7:00pm

Minutes Submitted,
Stephanie Murphy