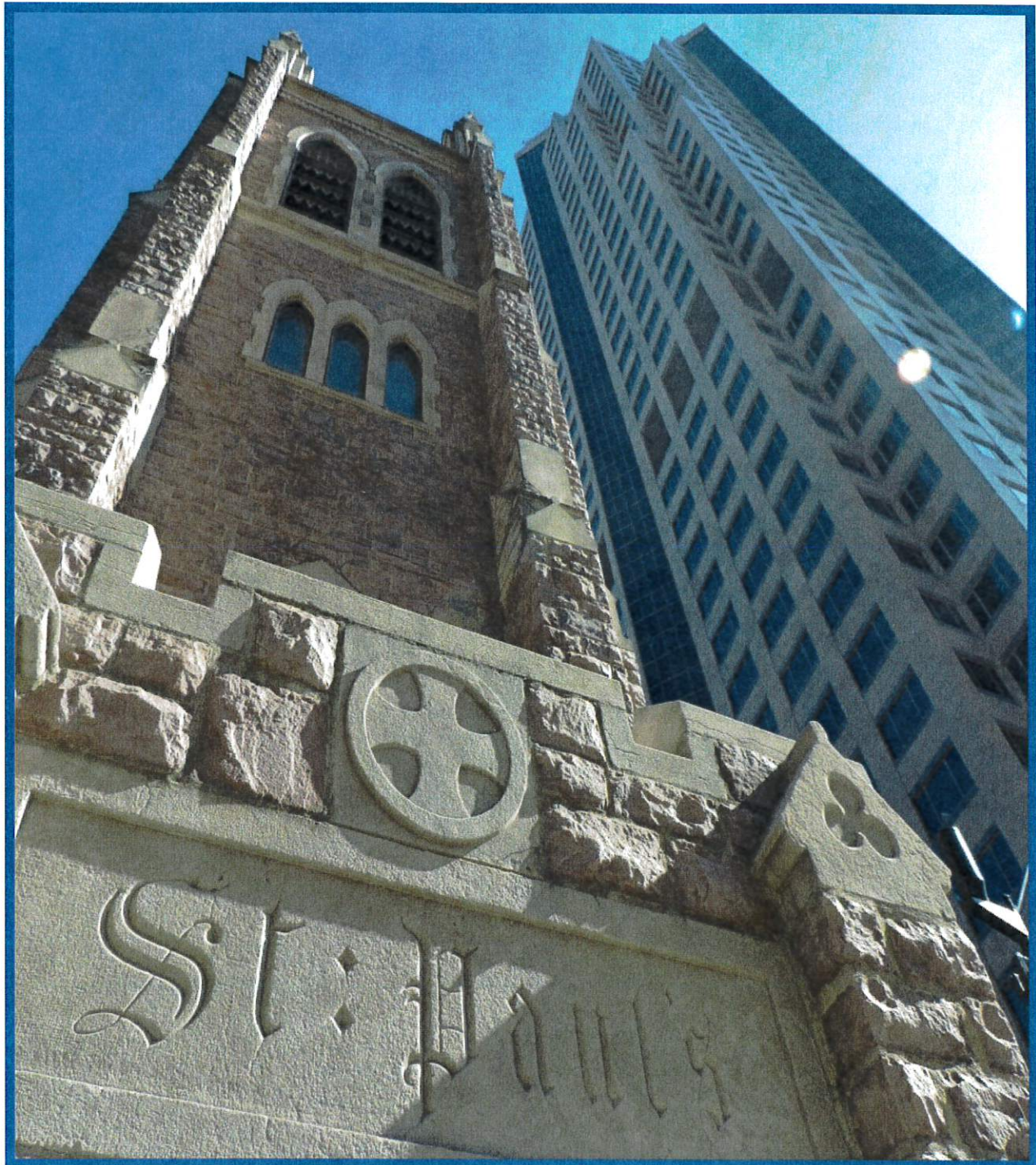


# ST. PAUL'S EPISCOPAL CATHEDRAL

815 High Street  
Des Moines, IA 50309  
[www.stpaulsdm.org](http://www.stpaulsdm.org)

## 2022 Report for the Annual Meeting Sunday, January 22, 2023



**Cathedral Church of St. Paul  
Annual Parish Meeting – January 22, 2023**



**22 January 2023**

**Mission Statement**

*St. Paul's Episcopal Cathedral is a welcoming, worshiping community committed to living Christ's unconditional love through fellowship, service, and kindness.*

**Vision Statement**

*Grounded in Worship. Deepening in Faith. Reaching out in Love.*

Welcome

Opening Prayer – Stephanie Wells

Election of Annual Meeting Recording Clerk

Chapter Introductions – Stephanie Wells

Vision Task Force Report – Duane Sand

1885 Building Revitalization – Phyllis Melton

Youth Group Room Renovation Project – Henry Allard

**Business Agenda**

- Approval of 2022 Annual Meeting Minutes
- Financial Report – Henry Harmon
- Report of the Nominating Committee and Elections – Henry Harmon

Staff and Leadership Introductions & Appeals – Amma Nicola

Fundraising – Tom Smith

Music – Mark Babcock

Open Discussion – Stephanie Wells

Closing Prayer – Amma Nicola

Adjournment

*\*\*Chapter members (returning and new) please gather near the pulpit after the meeting adjourns, to elect officers.*



## Slate for the Chapter — Class of 2026

Nathan Brown  
Sam Hutchisson  
Betsy Van Haaften  
Rosa Walker

## Annual Meeting, 2023 Chapter Election

### Nathan Brown



Thank you for considering me for St. Paul's Cathedral Chapter. Originally from Newcastle, Australia via California and Kansas my wife and I moved to Des Moines in 2021 when she got a job in Des Moines Public Schools. I work as a database developer for Powers Engineering and Inspection. In late 2021,

we were confirmed in The Episcopal Church. St. Paul's has felt like home for us since we moved to Des Moines and have found great joy in this welcoming community. I have enjoyed being part of many different ministries including EFM, ushering, vision task force, and communications. I hope to bring my passion and talents to the Chapter as I am excited about contributing to my worshipping community.

### Sam Hutchisson



My name is Sam Hutchisson and I would like to put forward my application to serve on the vestry of St. Paul's Cathedral. Service has always been deeply rooted to not only my view of Christianity but also my view of the world. When I was 14 years old, I got my first job working as a docent

at Grace Episcopal Church Cathedral in Charleston, South Carolina. That job made sense to me. Cleaning church pews and picking up bulletins became my own

language that I would use to speak to God. I'm lucky to have grown up Episcopalian because it taught me the values of service, kindness, forgiveness, and how to welcome strangers into my life. My journey in faith has taken me to different parts of the country—from working at an Episcopal summer camp in the Appalachian Mountains to ultimately relocating to Iowa in order to work in refugee and immigrant services. I am a rather new Iowan (3 years) and an even newer St. Paul's parishioner (1 year), but I've worked really hard to call Des Moines "home" and I believe there's something special about this community.

In my professional life, I serve as the Refugee Services Program Manager at Catholic Charities of Des Moines, so I oversee the entire refugee resettlement program at the agency. What I love most about working in refugee resettlement is the intersectionality of issues. In this field, you tackle everything from affordable housing shortages to racial discrimination to food insecurity. Through my work, I have built strong connections with community partners in all walks of life ranging from the West Des Moines Police Department to the Des Moines Public Library to Broadlawns Hospital. I sit on the board of the Refugee Alliance of Central Iowa (RACI), have worked for 3 different refugee resettlement agencies (Lutheran Services Iowa and US Committee for Refugees and Immigrants), and am a TEFL certified English teacher that taught ESL at West Des Moines Community Schools. I also am seeking an MPA degree at Drake University. Over the years, I have honed the skill of organizing community members and developing initiatives to solve issues plaguing the refugee and immigrant community in Des Moines. I believe that these skills and my ability to connect with people are what makes me a good candidate for the St. Paul chapter. Moreover, I believe myself and other vestry members share the most important thing in common: the ability to love one another no matter who they are.

## Slate for the Chapter — Class of 2026

Nathan Brown  
Sam Hutchisson  
Betsy Van Haaften  
Rosa Walker

## Annual Meeting, 2023 Chapter Election

### Betsy Van Haaften



Betsy has been singing with St Paul's since 2016 but officially joined St. Paul's Cathedral Choir in the summer of 2018 when she moved to Des Moines and began attending Des Moines University. Before her training in DMU's

physician assistant program, she attended Central College where her love for choral music began. She grew up in a contemporary Reformed church in Pella, but has since come to love the rhythm and tradition of the episcopal liturgy. Since graduating from DMU in 2020 and establishing her career as a physician assistant, she fills her spare time singing with Howells's Scholars, snuggling with her cat, Wilbur, and occasionally winning Monday night trivia with her friends.

### Rosa Walker



My life has been a very interesting journey, because I have a lot to tell. However, I will do my best to tell you a little about me in this document. For starters, my life started out with my being born with an eye condition called Microphthalmia. This was caused by my dad's

exposure to a chemical called Agent Orange that was used during the war in Vietnam to kill the vegetation in the jungles, and unfortunately this led to my visual impairment. But, no matter how great the challenges have been in my life over the years, it still has not stopped me from being the person that I am today. I have to admit that it has only made me stronger in more ways than one. On the other hand, I have also attended many different churches throughout the years, and have only felt comfortable being in the Episcopal Church. My reason for this is, because I have always felt more welcomed as an individual. And furthermore, once I began to attend the Episcopal Church, many doors have opened up for me as well. For Example, Not only I was a motivational speaker for the past 6 years, I have served as a motivational speaker for Christian women's ministry, along with being a chapter president for a local chapter for the National Federation of the Blind: And at the same time, I As a matter of fact, I also served on the state board in KS. for this same organization. My time serving in these positions lasted for 3-4 years until I moved here to Des Moines 3 years ago. As all of you know, I am still a lector for this church, and now I continue to serve as an acolyte. I am also still a motivational speaker, and hope to continue with that as well. The reason I'd like to serve on the chapter, is because I made a promise to our Lord and Savior many years ago that I would help others that have been in my shoes when I didn't have the help when it was needed the most. If I am able to serve on this chapter, then I promise to do my best for the people. Thank you so much and God bless you.



**St. Paul's Episcopal Cathedral**  
**Annual Meeting Minutes, February 27, 2022, after the 10:00 service**

2022 Service attendance = 75  
2022 Meeting attendance = 54

1. Diane Hayes opened the meeting with a prayer.
2. Laurie Theis moved, and Jolene Phelps seconded a motion to appoint Phyllis Melton as Clerk. Carried.
3. Stephanie Wells provided an overview of the agenda, and introductions of the current Chapter members.
4. Stephanie Wells informed the congregation that Fr. Troy Beecham has resigned as Dean of the Cathedral. He will maintain the title of Dean Emeritus, allowing him to serve occasionally if he is in town. The Chapter has signed a contract with Amma Nicola Bowler through 2024, with the title of Acting Dean. The Chapter will work with Bishop Monnot on a search in the future.
5. Amma Nicola presented the Vision Task Force. Areas the task force will look at are what it means to be a cathedral, how to relate to and support the Diocese, and outreach to the community. The work will be time-limited. Members on the Vision Task Force are as follows: Nathan and Sheila Brown; Cynthia Ingham; Elvin McDonald; John McKinney; Jolene Phelps; Duane Sands; Elizabeth Skinner; Skeet Wootten; and Bill Graham.
6. Tony Braida presented the preliminary plans for the Building Revitalization. OPN has been retained as the architects for the project. A general contractor will be selected soon. The project is planned for three (3) phases:
  - 1) replacing the HVAC system for the Undercroft and sanctuary;
  - 2) remodeling the Undercroft;
  - 3) repairing the plaster and painting in the nave.

**Business Agenda**

1. Stephanie presented the minutes of the 2021 Annual Meeting. Jay Fink moved, and John Zickefoose seconded, a motion to approve the minutes. Carried.
2. Rick Stearns presented the Financial Report. We finished 2021 with a \$29,000 deficit. The budget was helped with a forgivable PPP loan, and the retirement of John Doherty as finance officer.

We are beginning the 2022 year with a deficit of \$100,000. The allowable draw from the Endowment Fund without notice to the congregation is 5%, or \$71,000. If we are not able to fill the gap, additional Endowment Funds will need to be drawn.

The Cathedral received a gift from the Sandahl estate of \$1.2 million. The Chapter voted to place \$600,000 in the Endowment Fund and leave \$600,000 unallocated at this time.

In the past year, the Chapter paid \$89,000 from the Cathedral Preservation Fund to repair the water line break, and upgrade it to allow for the future installation of a sprinkler system. An additional \$29,000 was spent from the parking lot funds to repair the pavers in the parking lot.

A question was asked about the possibility of the Diocese moving offices to St. Paul's. Amma Nicola replied that Bishop Monnot is still living into her new position, and discussions will likely proceed in the future.

Henry Harmon moved, and Paul Meginnis seconded, a motion to accept the 2021 Financial Report. Carried.

*Continued on the next page*

3. Stephanie Wells on behalf of the Nominating Committee presented the slate of new members for the Chapter: Stephanie Wells; Kirsten Buniak; Tom Smith; and Stephanie Murphy. Diane Hayes seconded the motion of the Nominating Committee. Carried.

4. Amma Nicola presented the staff of the Cathedral: Deacon John Doherty; Deacon Jean Davis; Rev. Jean McCarthy as priest associate; John Zickefoose, executive assistant to the Dean; Jovan Jankovich, Sunday sexton; Christopher Smith, weekday sexton; Austin Rozendaal, IT specialist; Nate Thiessen, audio/visual ; and Lisa Nelson, financial.

She then presented a resolution naming Mark Babcock the Canon of Music for the Cathedral of St. Paul. His dedication to the Cathedral and its music program are honored with this title.

Amma presented a listing of Cloisters within the Cathedral. It is hoped to revitalize many of these ministries. She invited the congregation to prayerfully consider volunteering on one or more of these ministries. The contact person is listed in the brochure provided.

5. Mark Babcock provided a report about the Cathedral Choir. Cathedral Arts is another offering in support of the music programming at St. Paul's. He stated that there are many things to look forward to in the next year.

6. Stephanie Wells opened a session for questions from the congregation.

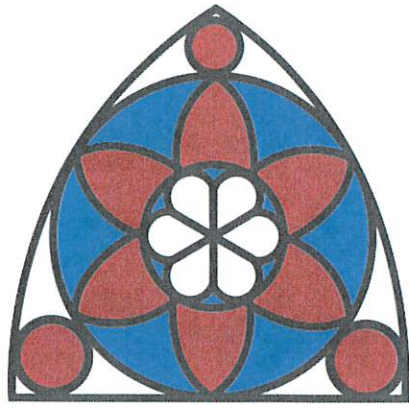
She then thanked the congregation for their presence and commitment to the ministries of St. Paul's.

7. Diane Hayes moved, and Jolene Phelps seconded, a motion to adjourn the meeting. Carried.

Respectfully submitted,  
Phyllis Melton, Clerk

The 2021 Annual Report to the Parish was provided at the meeting. This document contains the reports of staff, Cloister chairs, and other ministries. The report can be found on the website or by contacting the Office.





**ST. PAUL'S**  
**EPISCOPAL CATHEDRAL**

# Reports



## Senior Warden's Report Annual Meeting, 2023

As I reflect on Cathedral life in 2022, these are the words that come to mind.

We have so much to be thankful for over the past year. We have returned to a full schedule of Cathedral activities from Sunday services to Evensong. We've been able to gather again for coffee hours and social events. And we have an active and growing youth group.

Given the age of the Cathedral, maintenance and updates keep the property committee very busy. The bricks in the parking lot have been repaired and ballasts put in place to prevent further deterioration, the High Street steps have been repaired, and our new Sexton, Christopher, has been busy making minor repairs and cleaning the building.

The big question on everyone's mind is of course the status of the undercroft. While it may seem as though nothing is happening, progress is being made. An architect and general contractor have been selected. And work began this past week with a scan of the Sanctuary for a new HVAC system.

We also said goodbye to Father Troy and Jovan Sankovic this past year. Jovan has been the Cathedral Sexton for many years and took a much-deserved retirement. Father Troy made the difficult decision to step-down as Dean for health-related reasons. He has since been placed on permanent disability. We are grateful for Father Troy's years as Dean and as recognition of his years as Dean the Chapter named him Dean Emeritus. With Father Troy stepping down, we have welcomed Amma Nicola as Acting Dean through 2024. Her presence has brought a wonderful energy to the Cathedral.

There are challenges that we as a Cathedral congregation must face, especially as it relates to finances and funding needed building repairs. Each of us can play a part in ensuring the Cathedral is fully funded to support our staff and operations and make repairs through prayerful consideration of our financial gifts to the Cathedral knowing each dollar donated decreases the amount we need to withdraw from our endowments. We can also contribute to growth by bringing our friends and family who are looking for a church to St. Paul's or reaching out to old friends who used to attend but we haven't seen recently. I recently attended a Vincent Van Gogh exhibit and saw this quote, which seems very appropriate here, "Great things are done by a series of small things brought together."

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*Sr. Warden's Report, continued*

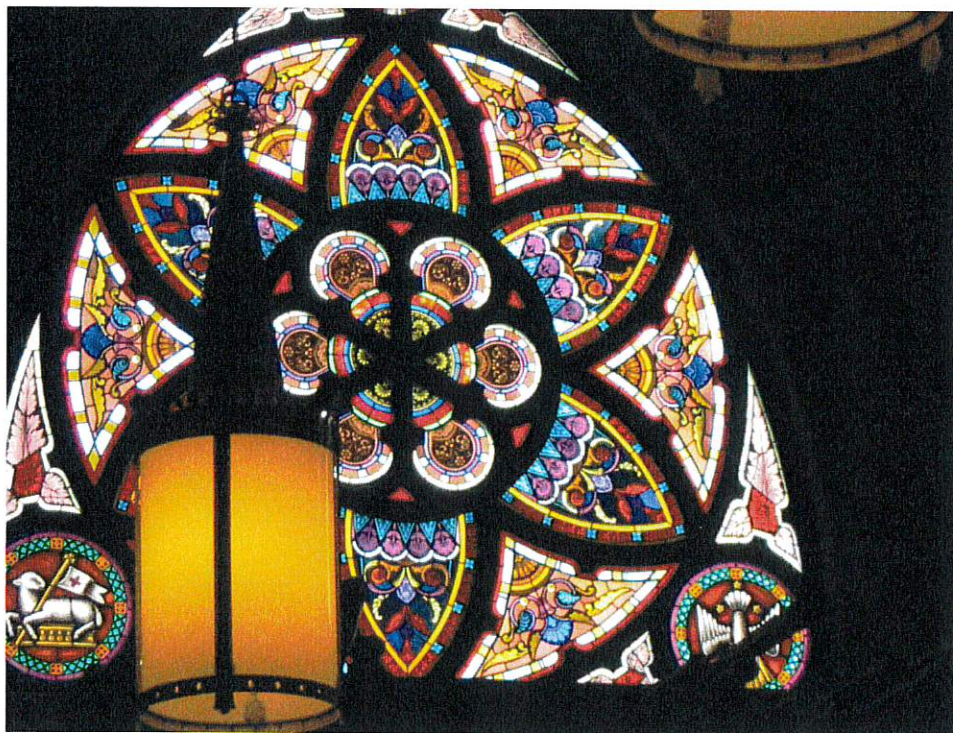
I'd like to extend a thank you to the following individuals and groups:

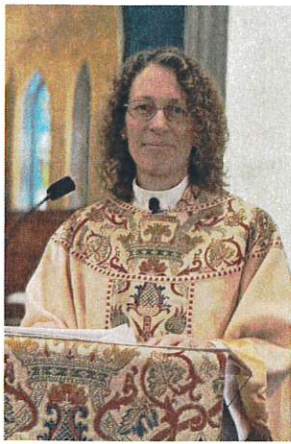
- Outgoing Chapter members for their service to the Cathedral – Henry Harmon, Mike Gillespie, Jonathan Hansen, and Elvin McDonald. They have each brought their knowledge and gifts to enrich and benefit the Chapter and the Cathedral.
- Our executive committee officers – Phyllis Melton, Junior Warden; Rick Stearns, Treasurer through July; Henry Harmon, Current Treasurer, and Kirsten Buniak, Clerk.
- Everyone who has volunteered at the Cathedral in some capacity over the past year. The Cathedral could not function without you.
- Our Clergy and Staff – Amma Nicola, Reverend Jean McCarthy, Deacon John, Deacon Jean, John Zickefoose, Mark Babcock, Lisa Nelson, Rick Stearns, Austin Rozendaal, and Christopher Smith.

I have had the honor of serving as the Cathedral Clerk, Junior Warden, and for the last two years as Senior Warden. I'd like to thank each of you for your support, the Cathedral is a wonderful place that has held a special place in my heart for more than 25 years, to be able to serve its members has been a humbling and rewarding experience. On a personal note, I must thank my mother, Debbie Wells, for instilling in me from day 1 the importance of faith in one's life. It is something she has lived and modeled for me every day. I would not be here without her love and support for which I will remain eternally grateful.

"I am the way and the truth and the life. No one comes to the Father except through me." John 14:6

Yours In Christ,  
Stephanie Wells, Senior Warden





**The Rev. Nicola Bowler PhD,  
Acting Dean**



Dear People of St. Paul's,

It is astonishing to me to realize that this is my **fourth Annual Meeting** with you at St. Paul's Episcopal Cathedral. January 2020's meeting followed swiftly on my arrival in early January following Dean Beecham's leave-taking, and was held in the sanctuary due to the undercroft having flooded in November 2019. January 2021's meeting was online as we grappled with the effects of the coronavirus pandemic. February 2022's meeting was delayed by the virulent activity of the omicron variant of that same virus. And now, January 2023's meeting has promise of being more normal, perhaps? I certainly observe a new sense of energy among us as this new year has dawned.

Importantly in 2022, the work of the **Vision Task Force** culminated in a 29-page report that sets out a plan for growth in the next two years. The stated objective is "that we work to **double our average Sunday attendance within the next 2 years.**"

Based on a survey of members of the congregation and summertime courtyard conversations, the VTF also recrafted St. Paul's Mission Statement (who we are):

***"St. Paul's Episcopal Cathedral is a welcoming, worshiping community committed to living Christ's unconditional love through fellowship, service, and kindness."***

and wrote a Vision Statement that is intended to serve as a plumb-line for our common life, in direction-setting, and for resource allocation in future planning:

***"Grounded in Worship. Deepening in Faith. Reaching Out in Love."***

A plan to accomplish the objective, with goals, programming ideas and approaches for attracting new visitors, is also included in the report. A key element recognized by the VTF is that "WE NEED EVERY MEMBER TO ENGAGE IN THE WORK"! The recommendations of the report were adopted by St. Paul's Chapter in November 2022.

Many of you will have seen a Des Moines Register article in May 2022 announcing that St. Paul's is one of "Eight leading Des Moines nonprofits [to] receive \$45 million in endowments from the estate of a pair of longtime Des Moines philanthropists" Harriet and J. Locke Macomber. Each group's endowment ensures it will receive funding annually in perpetuity, managed and administered by The Community Foundation of Greater Des Moines. St. Paul's share will, initially, support **Community Conversations at the Cathedral**, hosting expert speakers on civic matters; a **Youth Choir**, with intentional commitment to nurturing the spiritual lives of the children within our community; and the addition of a part-time social worker position to the work of The Connection Café, adding a program titled **Beyond Lunch to Life Skills**. If you feel excited about any of these ministry directions and would like to be involved, please speak with me.

*Continued on the next page*



Throughout 2022, work has continued on the **1885 Historic Building Revitalization Project**. In April 2022, Breiholz Construction Company led by Steve Ferguson, President, was selected by St. Paul's Chapter to be the general contractor for the project. Breiholz Construction of Des Moines was founded in 1947 by a German cabinetmaker William H. Breiholz and is currently under its fourth generation of ownership which combines over 100 years of construction experience on its management team, with significant part of its portfolio in historic and religious buildings. In September 2022 a tentative pre-construction/construction timeline was developed in conversation between St. Paul's, Breiholz Construction and OPN Architects and considering the liturgical calendar, the climate, and the organ.

January – March 2023	Pre-construction design work
April* – September 2023	HVAC renewal in the 1885 building
October 2023 – February 2024	Undercroft finishing
April* – August 2024	Sanctuary finishing

\*Work beginning in April will commence after Easter Sunday.

Recently, Asbestos Testing was conducted; architects OPN returned to St. Paul's to revise their original bid to include paint and plaster renovations in the nave; and in November 2022 Chapter approved Phase I of this work that involves 3D scanning and detailed assessment of the paint condition to prepare a comprehensive plan for renovation. A firm estimate for the total cost of the project will be one outcome of the pre-construction design work.

I am deeply grateful for the expertise and commitment of **Cathedral staff and volunteers** who have worked diligently, faithfully, and joyfully this year as members of the body of Christ in this place. As we read in St. Paul's letter to the Romans (chapter 12:4-6): "in one body we have many members, and not all the members have the same function, so we, who are many, are one body in Christ, and individually we are members one of another. We have gifts that differ according to the grace given to us..." It is true that we are members one of another, needing one another to function as the body of Christ in this place. I thank, particularly, those who have taken on new responsibilities this year – volunteers in the cathedral office: (see John Zickefoose's report on page 16); eNews production: Nathan Brown; Sunday Sexton: Christopher Smith; Business Manager: Rick Stearns; Treasurer: Henry Harmon; Acolyte Coordinator: Catherine Gillespie. I am also particularly grateful for the breadth and depth of theological expertise found among members of this community, that has benefitted us with a wide variety of preaching voices during 2022. Thank you to all who have accepted my invitation to preach this year. In hospitality, I extend gratitude to all who have worked hard hosting coffee hours, receptions, parish social events, and providing meals to parishioners at home in times of special need this year. Thank you!

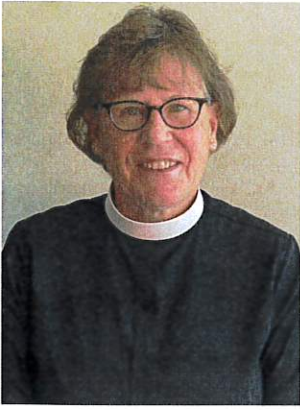
Looking ahead to the work of 2023, I am excited to announce

- the pending appointment of Jonathan Hansen to a new staff position as part-time Formation Missioner to develop and lead Christian Formation activities for members of all ages in partnership with clergy and other leaders;
- the appointment of Tom Smith in a volunteer position as Stewardship Chair, with an expanded role of year-round fundraising not only for the annual operating budget of the Cathedral but for special projects as well. With Tom I will form a team to focus on fundraising for the financial needs of St. Paul's;
- that I am working on formalizing relationships with additional volunteer Priest Associates, each of whom will bring new spiritual vitality to this community.

Speaking personally, I feel blessed to have served among you these past three years and in support of the ministries of Bishops Scarfe and Monnot. I hope that you find, under my leadership, St. Paul's is a place where you are welcome, and where your particular gifts in ministry are encouraged. I believe that I am called by God to be *your* encourager in Christian faith and service. Do visit with me if you sense a calling of God on your own life that you would like to reflect upon in community.

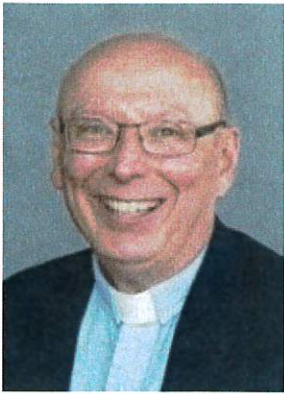
Yours in Christ,

Amma Nicola



**The Rev. Jean Davis**  
**Deacon**

This memo serves to provide a summary of my work as a Deacon serving St. Paul's Episcopal Cathedral during the past year. During the last year I have been involved in: assisting with weekly worship and other services; ongoing work with the Pastoral Care Team; assisting with needs requests from Parishioners and others; chairing the Social Justice Committee; continued involvement with the Iowa Sanctuary group and refugee work; continued involvement in food ministries; ongoing work on the St. Paul's Blessing Box; assisting with adult formation; assisting with special services; attending update meetings with Episcopal Migration Ministries; serving on the Diocesan Commission on Ministry; Co-charing the Diocesan Summer Ministry School and Retreat; completed a project with the Free Store; leading a Beloved Community Group; and completed three Just Faith Courses.



**The Rev. John Doherty**  
**Deacon**

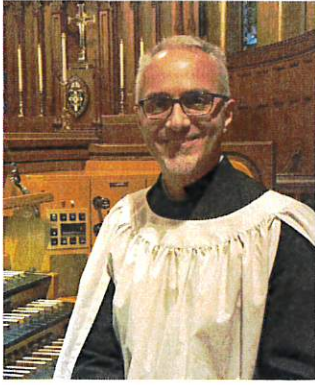
I was blessed to offer pastoral care to people grieving loss of loved ones. This was most often by serving as deacon and giving the homily.

Further activities include:

- The men's lunch and reading group.
  - Sunday services and Holy Day services.
  - Providing a homily as assigned.
  - Diocesan and Metro Chapter events.
  - Attend the metro clergy gatherings.
- Chapter meetings quarterly or as requested.
  - Participation as a clergy member of the Cathedral. I meet with the Acting Dean monthly and attend the weekly staff meeting.
  - Facilitate ministry development with members of our congregation.
  - Serving on discernment groups at the Cathedral and at other churches.
  - Engagement with Episcopal and faith groups on several social fronts. Hunger and walking with those who are under represented are of particular interest.
  - Teaching or facilitating conversations/classes and walking with individuals who are seeking confirmation or reception.
  - Providing pastoral and Eucharistic visits to parishioners.







**Mark Babcock**  
**Organist/Choirmaster/Carillonneur**

### **Cathedral Arts Highlights in 2022**

9:00 am **Carillon Concerts** continue every Sunday with a loyal following on the streets and online. St. Paul's is the only church in the state with a real carillon, a mark of distinction.

Monthly **Choral Evensong** on the 3<sup>rd</sup> Sunday of the month. Bishop Monnot was the officiant on Sunday, September 18<sup>th</sup>.

**Cathedral Choir** continues to lead and inspire every Sunday during the 10:00 am Choral Holy Eucharist. This traditional, Anglican liturgical choir rehearses on Thursdays at 7:00 pm. Over 35 singers have sung this year. We welcomed new members this year: Meredith Ackerman, Josh Boggs, Sue Koehler, Sydney McCoy, Scott Perrin, Michael Prough, and Ro Ruth Bany.

**Howells Scholars**, the Cathedral's auditioned and resident semi-professional choir, has returned in full glory to support unique choral offerings. There are 32 members.

Sunday, May 15<sup>th</sup> featured the **Central College A Cappella Choir Pre-Tour Concert to Argentina**

**Requiem, Gabriel Fauré**, Sunday, October 16<sup>th</sup>, offered by the Cathedral Choir, Howells Scholars, Chamber Orchestra, and Cathedral Emeritus Organist, Canon David Raymond.

**Advent Lessons and Carols** returned on Sunday, December 18<sup>th</sup>.

### **Appreciation for Musical Leadership – Thank you to:**

While mentioned above, **particular gratitude is due to the Cathedral Choir** who faithfully sing year-round on Sundays, on Holy Days, for memorial services, and for Diocesan services. They are a dedicated, liturgical choir who lead us in sung prayer and praise.

Diane Hayes, Jolene Phelps, and Laurie Theis who help manage the music, cassocks, and details for the Cathedral Choir and Howells Scholars.

Our cantors Kirsten Buniak, Diane Hayes, Alex Kane, Austin Rozendaal, Tom Smith, and Lexie Thiessen.

Canon David Raymond (organist emeritus) for donating his time and expertise for the maintenance of our organ and carillon, and for serving as an organ substitute.

Section Leaders who are anchors for their sections. They provide leadership on Sunday mornings when I am playing the carillon, by leading sectionals, and by conducting when needed.

Those who run sound and live streaming of services and musical offerings.

The Cathedral Arts Committee, Sally Bates, chair; Wonderful receptions!

Cathedral Arts generous patrons and donors

### **Vision for the future - 2023**

Monthly Choral Evensong will continue on the 3<sup>rd</sup> Sunday of each month at 4:00 pm

February 19, March 19, April 16 all led by the Howells Scholars

Sunday, May 14, Central College A Cappella Choir Pre-Colorado Tour Concert at 4:00 pm

The Cathedral Arts Committee needs new members! Sally Bates has been a wonderful chair for many years.

Please speak to Sally or me with interest.

Youth music opportunities. Stay tuned!

At the 2022 Annual Meeting, I was surprised and honored to be named Canon for Music at the Cathedral. I continue to be grateful for this honor and for the opportunity to serve using the gift of music. To God alone be glory, Canon Mark A. Babcock

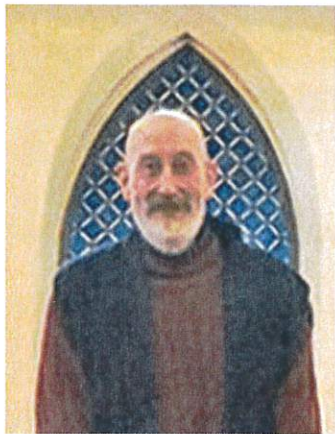


**Lisa Nelson**  
**Financial Specialist**

Hi everyone!

I have enjoyed my first year here at St. Paul's Cathedral and meeting several parishioners. Rick was an outstanding instructor of the system. Henry came on board, and we have been an excellent team. My role is to process financial incomings/outgoings and maintain financial records. A recent addition has been issuing checks and entering deposits in QuickBooks. My husband and I continue to explore Des Moines. Stella (my horse), my trail riding buddy and I have logged many hours on the scenic trails throughout Iowa this past season. Looking forward to a great 2023.

Financial Specialist  
Lisa Nelson and "Stella"



**John Zickefoose**  
**Executive Assistant to the Dean**

Another extraordinary year, working to support the staff, the Chapter, and the parish. My biggest responsibility is preparing the bulletins for our two Sunday services. Further responsibilities include maintaining church records, telephone coverage, and reproduction and preparation of mailings, in addition to editing and publishing the *Journey*. Additionally, I post the service booklets and approved Chapter Minutes on our website. Special thanks to Nathan Brown, Kirsten Buniak, Sharon Gentsch, Henry Harmon, Scott Jeneary, Paul Meginnis and Phyllis Melton, who staffed the office during my recent hip replacement: thank you all!

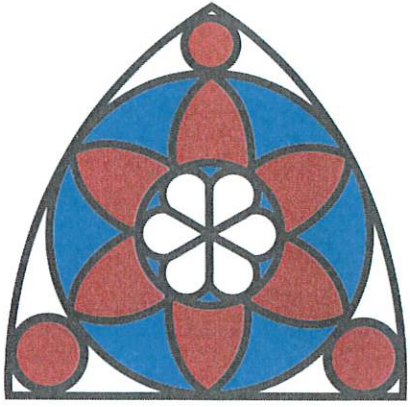
I look forward to 2023.



**Christopher Smith**  
**Sexton**

Christopher brings skills in building maintenance, painting and decorating and attention to detail to his position as Sexton at St. Paul's. If you have suggestions or requests, please talk to Amma Nicola or email [maintenance@stpaulsdm.org](mailto:maintenance@stpaulsdm.org)





**ST. PAUL'S**  
**EPISCOPAL CATHEDRAL**

# **Financial Statements**

**Cathedral Church of St. Paul**  
**Statement of Assets, Liabilities & Net Assets-Modified Cash Basis**  
As of December 31, 2022

	Total
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
11010 Petty Cash	400.00
11100 Lincoln Savings Bank -Operating	49,077.73
11200 Lincoln Savings Bank - Transfer	64,794.04
Total Bank Accounts	\$ 114,271.77
Other Current Assets	
12002 Prepaid Garnishment	227.71
50000 Vanguard - Unrestricted	589,011.98
Restricted	
51000 WFA-Transfer Fund	16,696.49
61000 Vanguard -Cath. Preser. Fund	1,306,917.62
81000 Vanguard-Endowment Funds	1,163,522.84
81025 Vanguard-Garden	9,487.85
81050 Vanguard-Social Outreach	42,734.45
81750 Community Foundation	1,493,901.06
91000 WFA-Clergy Mortgage Fund	113,882.73
Total Restricted	\$ 4,147,143.04
Total Other Current Assets	\$ 4,736,382.73
Total Current Assets	\$ 4,850,654.50
Fixed Assets	
11500 Building	1,790,000.00
11600 Land	1,440,000.00
Total Fixed Assets	\$ 3,230,000.00
<b>TOTAL ASSETS</b>	\$ 8,080,654.50
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
12260 Due to Cath. Preservation Fund	56,157.54
12280 Due to Endowment	10,000.00
12500 Payroll Liabilities	0.00
Federal Taxes (941/944)	3,240.08
IA Income Tax	395.00
Total 12500 Payroll Liabilities	\$ 3,635.08
Total Other Current Liabilities	\$ 69,792.62
Total Current Liabilities	\$ 69,792.62
Total Liabilities	\$ 69,792.62
Equity	
32000 Net Assets - Unrestricted	3,532,554.48
33000 Net Assets - Restricted	0.00
Other Restricted	4,044,974.39

No assurance is provided; disclosures omitted.



**Cathedral Church of St. Paul**  
**Statement of Assets, Liabilities & Net Assets-Modified Cash Basis**  
As of December 31, 2022

	Total
Total 33000 Net Assets - Restricted	\$ 4,044,974.39
Net Assets - Restricted - TF	
33020 Memorials (TF)	4,936.80
53000 AIM (TF)	310.00
53001 Good Samaritan Fund(TF)	498.42
53007 Carillon Repair & Maint (TF)	2,278.50
53008 Altar Guld Equity (TF)	13,248.72
53018 Columbarium (TF)	6,500.00
53040 Choir Festival/Anthems (TF)	100.00
53041 Choir Scholarship	350.00
53042 Cathedral Arts	25,114.40
53045 Robin Jeneary Mem. Music Fd -TF	10,000.00
53080 Connections Cafe (TF)	3,498.88
53081 Coffee Hour	74.04
53086 Livestream Video (TF)	3,466.49
53097 Social Justice-Immigration	20.00
53098 Clergy Discretionary (TF)	2,455.21
53100 DMARC (TF)	670.00
53120 Flowers - Christmas (TF)	970.00
53125 Flowers-Altar (TF)	-995.01
53130 Flowers - Easter (TF)	970.00
53145 Order of St. Luke (TF)	1,386.27
53160 Prepaid Pledges (TF)	10,500.00
53170 Shelter Meal (TF)	1,224.66
53215 UTO (TF)	47.15
53222 Capital Trust Projects (TF)	-196.24
53223 Cathedral Preservation Fund	294.45
53227 Chapel Maint & Impr (TF)	1,722.70
53228 Flooring in Church Sanct. (TF)	1,270.00
53229 Ukraine Fund (TF)	592.80
53230 Youth Music Camp	135.00
53231 Special Events (TF)	443.56
53232 Garden (TF)	2,200.00
Total Net Assets - Restricted - TF	\$ 94,086.80
Net Income	339,246.21
Total Equity	\$ 8,010,861.88
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$ 8,080,654.50</b>

No assurance is provided; disclosures omitted.

**Cathedral Church of St. Paul**  
**Statement of Revenues and Expenses - Modified Cash Basis**  
**For the One and Twelve Months Ended December 31, 2022**

	Dec 2022	Jan - Dec 2022 (YTD)	Annual Budget
<b>Income</b>			
14000 Plate and Pledge Offerings			
14010 Plate Offerings	16,944.29	32,982.36	24,750.00
14020 Pledge Payments (Current)	16,411.59	192,556.31	195,000.00
14030 Pledge Payments (Prior Year)	0	0	1000
<b>Total 14000 Plate and Pledge Offerings</b>	<b>\$ 33,355.88</b>	<b>\$ 225,538.67</b>	<b>\$ 220,750.00</b>
14100 Special Offerings	0.00	953.30	0.00
14200 Facilities Use			
14210 Building Use	545.00	3,894.00	500.00
14211 Wedding Use	0.00	600.00	1,500.00
14220 Parking Lot	2,030.00	13,912.00	19,092.00
<b>Total 14200 Facilities Use</b>	<b>\$ 2,575.00</b>	<b>\$ 18,406.00</b>	<b>\$ 21,092.00</b>
14300 Misc. Income & Investments			
14310 General Investments	74,114.03	122,693.36	72,362.00
14311 GILEAD Income	0.00	8,228.75	6,565.50
GILEAD Grant	0	0	12000
14321 Other Gifts/income	12,310.93	-7,689.07	0.00
14340 Change in value of investments	219,015.93	-832,629.66	0.00
<b>Total 14300 Misc. Income &amp; Investments</b>	<b>\$ 305,440.89</b>	<b>-\$ 709,396.62</b>	<b>\$ 90,927.50</b>
14400 Estate Income			
14410 Estate & Memorials	0.00	1,253,875.00	6,000.00
<b>Total 14400 Estate Income</b>	<b>\$ 0.00</b>	<b>\$ 1,253,875.00</b>	<b>\$ 6,000.00</b>
54000 Income/Interest (TF)	4.97	40.04	0.00
94020 Interest-Note Receivable (Rctry)	0.00	200.00	0.00
Sales of Product Income	35.02	35.02	0.00
<b>Total Income</b>	<b>\$ 341,411.76</b>	<b>\$ 789,651.41</b>	<b>\$ 338,769.50</b>
<b>Gross Profit</b>	<b>\$ 341,411.76</b>	<b>\$ 789,651.41</b>	<b>\$ 338,769.50</b>
<b>Expenses</b>			
16000 Worship			
16010 Liturgical	281.70	1,635.75	0.00
16012 Video Operations	370.00	2,675.00	3,150.00
16010 Liturgical - Other	0	0	1000
<b>Total 16010 Liturgical</b>	<b>\$ 651.70</b>	<b>\$ 4,310.75</b>	<b>\$ 4,150.00</b>
16020 Music - Instrumental			
16050 Organ Substitutes	0.00	575.00	0.00
16055 Organ Maintenance	0.00	463.64	4,000.00
16060 Piano Maintenance	0.00	505.00	900.00
<b>Total 16020 Music - Instrumental</b>	<b>\$ 0.00</b>	<b>\$ 1,543.64</b>	<b>\$ 4,900.00</b>

No assurance is provided, disclosures omitted.



**Cathedral Church of St. Paul**  
**Statement of Revenues and Expenses - Modified Cash Basis**  
**For the One and Twelve Months Ended December 31, 2022**

	Dec 2022	Jan - Dec 2022 (YTD)	Annual Budget
<b>16070 Music - Vocal</b>			
16080 Choir Section Leaders	3,020.00	15,580.00	12,800.00
16086 Music Substitutes	0.00	600.00	1,500.00
16090 Music Purchases	138.37	255.90	0.00
16092 Music Misc	280.00	1,008.41	2,000.00
<b>Total 16070 Music - Vocal</b>	<b>\$ 3,438.37</b>	<b>\$ 17,444.31</b>	<b>\$ 16,300.00</b>
<b>Total 16000 Worship</b>	<b>\$ 4,090.07</b>	<b>\$ 23,298.70</b>	<b>\$ 25,350.00</b>
<b>16100 Outreach</b>			
16110 Community Outreach Programs	0.00	295.21	3,000.00
16120 Diocesan Ministry			
16130 Diocesan Pledge	4,166.67	49,999.37	50,000.00
16140 Diocesan Convention	0.00	1,665.00	1,600.00
16150 Iowa Connections Subscription	84.43	996.16	984.48
<b>Total 16120 Diocesan Ministry</b>	<b>\$ 4,251.10</b>	<b>\$ 52,660.53</b>	<b>\$ 52,584.48</b>
16160 Discretionary Funds	555.33	1,515.80	0.00
16180 Gifts for Bishop	0.00	3,120.59	0.00
<b>Total 16100 Outreach</b>	<b>\$ 4,806.43</b>	<b>\$ 57,592.13</b>	<b>\$ 55,584.48</b>
<b>16200 Christian Education &amp; Formation</b>			
16210 Adult Formation	0.00	86.97	500.00
16220 Children/Youth Ministries	0	0	500
<b>Total 16200 Christian Education &amp; Formation</b>	<b>\$ 0.00</b>	<b>\$ 86.97</b>	<b>\$ 1,000.00</b>
<b>16300 Parish Life</b>			
16305 Stewardship Sunday	0.00	0.00	100.00
16310 Hospitality/Receptions	267.43	889.68	700.00
<b>Total 16300 Parish Life</b>	<b>\$ 267.43</b>	<b>\$ 889.68</b>	<b>\$ 800.00</b>
<b>16400 Stewardship</b>			
16410 Building & Grounds	0.00	6,132.30	0.00
16420 Building Maintenance	641.21	12,015.95	5,000.00
16430 Property Insurance	6,532.00	30,836.00	22,217.00
16440 Grounds & Garden Maint	0.00	2,075.00	0.00
16460 Parking Lot Repairs	0.00	1,990.52	0.00
<b>Total 16410 Building &amp; Grounds</b>	<b>\$ 7,173.21</b>	<b>\$ 53,049.77</b>	<b>\$ 27,217.00</b>
16470 Communications			
16480 Advertising/Promotion	521.76	521.76	500.00
<b>Total 16470 Communications</b>	<b>\$ 521.76</b>	<b>\$ 521.76</b>	<b>\$ 500.00</b>
16490 Contract Services			
16500 Audit Fee	0.00	549.05	2,500.00
16510 Heating/Cooling Maintenance	506.81	6,204.25	7,380.00

No assurance is provided, disclosures omitted.

**Cathedral Church of St. Paul**  
**Statement of Revenues and Expenses - Modified Cash Basis**  
**For the One and Twelve Months Ended December 31, 2022**

	Dec 2022	Jan - Dec 2022 (YTD)	Annual Budget
16520 Finance/Bookkeeping	1,100.00	13,542.58	12,000.00
16530 Refuse Removal	162.34	2,872.88	4,000.00
16531 Building Cleaning Service	0.00	1,545.43	1,000.00
16532 Building Supplies	0.00	185.46	1,000.00
16533 Snow Contract	0.00	2,931.25	12,000.00
16540 Security System	749.25	4,403.64	2,500.00
<b>Total 16490 Contract Services</b>	<b>\$ 2,518.40</b>	<b>\$ 32,234.54</b>	<b>\$ 42,380.00</b>
16550 Utilities			
16560 Gas/Electricity	1,699.00	22,091.00	23,000.00
16570 Telephone/DSL	595.45	8,970.16	6,300.00
16580 Water	347.50	4,748.95	3,571.83
<b>Total 16550 Utilities</b>	<b>\$ 2,641.95</b>	<b>\$ 35,810.11</b>	<b>\$ 32,871.83</b>
<b>Total 16400 Stewardship</b>	<b>\$ 12,855.32</b>	<b>\$ 121,616.18</b>	<b>\$ 102,968.83</b>
16600 Personnel & Administration			
16640 Clergy Expense			
16661 Clergy Continuing Ed & Expense	0.00	455.49	250.00
16662 Missioner Professional Developm	0.00	0.00	125.00
16664 Missioner Ministry Expenses	0.00	916.72	1,000.00
16665 Supply Clergy	0.00	1,452.54	1,200.00
16666 Honoraria Visiting Priest	156.00	256.00	400.00
<b>Total 16640 Clergy Expense</b>	<b>\$ 156.00</b>	<b>\$ 3,080.75</b>	<b>\$ 2,975.00</b>
16670 Compensation			
16680 Provost Salary	4,006.66	47,746.59	48,080.00
16681 Provost Housing	1,273.18	23,560.00	23,920.00
16725 Assisting Priest Salary	0.00	0.00	15,081.50
16720 Financial Secretary Wages	1,300.00	12,625.00	13,000.00
16740 Organist Salary	2,759.72	33,116.64	35,070.00
16751 Assistant to the Dean	3,026.25	37,687.50	29,757.00
16760 Sexton Salary	1,980.00	15,003.75	14,250.00
16761 Sunday Sexton	0.00	3,200.31	3,900.00
16722 IT Specialist	0.00	0.00	3,600.00
<b>Total 16670 Compensation</b>	<b>14,345.81</b>	<b>172,939.79</b>	<b>186,658.50</b>
16770 General Office Expenses			
16775 Banking Fees	1,188.01	5,346.14	1,000.00
16780 Copying & Printing	0.00	534.92	500.00
16785 Dues and Subscriptions	0.00	2,514.84	0.00
16790 Office Machines/Computer Maint.	0.00	128.27	3,000.00
16795 Printing Lease & Overages	604.35	7,627.94	7,200.00

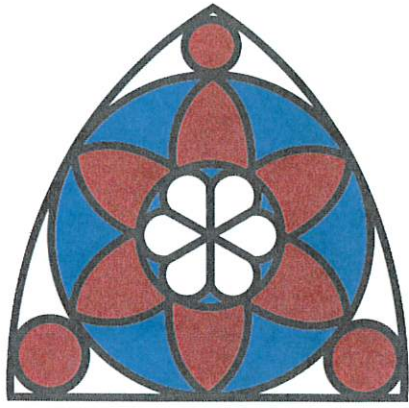
No assurance is provided, disclosures omitted.

**Cathedral Church of St. Paul**  
**Statement of Revenues and Expenses - Modified Cash Basis**  
**For the One and Twelve Months Ended December 31, 2022**

	Dec 2022	Jan - Dec 2022 (YTD)	Annual Budget
16800 Office Supplies	209.93	3,421.60	2,000.00
16805 Janitorial Supplies	0.00	2,015.36	500.00
16810 Postage	0.00	447.00	1,000.00
<b>Total 16770 General Office Expenses</b>	<b>\$ 2,002.29</b>	<b>\$ 22,036.07</b>	<b>\$ 15,200.00</b>
16820 Insurance/Annuity/Pension			
16831 Provost Health Insurance	2,008.00	25,528.00	23,652.00
16860 Provost's Pension	960.00	11,285.73	12,960.00
16873 Provost's Life Insurance	0.00	0.00	235.20
16876 Provost HSA	0.00	1,404.00	1,404.00
16880 Assistant to Dean Pension	135.00	2,255.82	1,550.00
<b>Total 16820 Insurance/Annuity/Pension</b>	<b>\$ 3,103.00</b>	<b>\$ 40,473.55</b>	<b>\$ 39,801.20</b>
16890 Personnel/Administration - Misc			
16901 Dean's Milage	0.00	37.00	0.00
16910 Employer SS & MHI	693.54	7,474.88	6,000.00
16920 Workman's Compensation	0.00	827.00	1,750.00
<b>Total 16890 Personnel/Administration - Misc</b>	<b>\$ 693.54</b>	<b>\$ 8,338.88</b>	<b>\$ 7,750.00</b>
<b>Total 16600 Personnel &amp; Administration</b>	<b>\$ 20,300.64</b>	<b>\$ 246,869.04</b>	<b>\$ 252,384.70</b>
66000 *Payroll Expenses	17.50	52.50	0.00
Unapplied Cash Bill Payment Expense	0.00	0.00	0.00
<b>Total Expenses</b>	<b>\$ 42,337.39</b>	<b>\$ 450,405.20</b>	<b>\$ 438,088.01</b>
<b>Net Operating Income</b>	<b>\$ 299,074.37</b>	<b>\$ 339,246.21</b>	<b>-\$ 99,318.51</b>
Other Income			
Restricted Donations	16,803.39	62,888.04	0.00
<b>Total Other Income</b>	<b>\$ 16,803.39</b>	<b>\$ 62,888.04</b>	<b>\$ 0.00</b>
Other Expenses			
Net change in restricted funds	12,273.38	29,655.36	0.00
Restricted Expenses	4,530.01	33,232.68	0.00
<b>Total Other Expenses</b>	<b>\$ 16,803.39</b>	<b>\$ 62,888.04</b>	<b>\$ 0.00</b>
<b>Net Other Income</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>
<b>Net Income</b>	<b>\$ 299,074.37</b>	<b>\$ 339,246.21</b>	<b>-\$ 99,318.51</b>

No assurance is provided, disclosures omitted.





**ST. PAUL'S**  
**EPISCOPAL CATHEDRAL**

# **Investment Committee Report**



# Vanguard LifeStrategy® Moderate Growth Fund

Balanced fund (stocks and bonds)

## Fund facts

Risk level	Total net assets	Expense ratio as of 02/25/22	Ticker symbol	Inception date	Fund number
Low ← → High 1 2 3 4 5	\$17,927 MM	0.13%*	VSMGX	09/30/94	0914

## Investment objective

Vanguard LifeStrategy Moderate Growth Fund seeks to provide capital appreciation and a low to moderate level of current income.

## Investment strategy

The fund invests in other Vanguard mutual funds according to a fixed formula that reflects an allocation of approximately 60% of the fund's assets to common stocks and 40% to bonds. The targeted percentage of the fund's assets allocated to each of the underlying funds is: Vanguard Total Stock Market Index Fund 35%, Vanguard Total Bond Market II Index Fund 28%, Vanguard Total International Stock Index Fund 24%, and Vanguard Total International Bond Index Fund/Vanguard Total International Bond II Index Fund 12%.

The fund's indirect stock holdings are a diversified mix of U.S. and foreign large-, mid-, and small-capitalization stocks. The fund's indirect bond holdings are a diversified mix of short-, intermediate-, and long-term U.S. government, U.S. agency, and investment-grade U.S. corporate bonds; mortgage-backed and asset-backed securities; and government, agency, corporate, and securitized investment-grade foreign bonds issued in currencies other than the U.S. dollar (but hedged by Vanguard to minimize currency exposures).

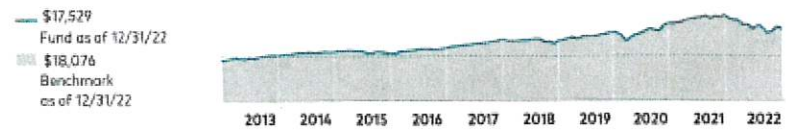
For the most up-to-date fund data, please scan the QR code below.



## Benchmark

Moderate Growth Composite Index

## Growth of a \$10,000 investment: January 31, 2013–December 31, 2022



## Annual returns

Year	Fund (%)	Benchmark (%)
2013	15.04	15.36
2014	7.07	7.35
2015	-0.57	-0.39
2016	7.13	7.37
2017	15.04	15.19
2018	-4.91	-4.81
2019	19.37	19.67
2020	13.59	14.50
2021	10.08	10.38
2022	-16.00	-15.45

## Total returns

Periods ended December 31, 2022

	Quarter	Year to date	One year	Three years	Five years	Ten years
Fund	6.45%	-16.00%	-16.00%	1.65%	3.58%	6.05%
Benchmark	6.57%	-15.45%	-15.45%	2.24%	4.01%	6.39%

The performance data shown represent past performance, which is not a guarantee of future results. Investment returns and principal value will fluctuate, so investors' shares, when sold, may be worth more or less than their original cost. Current performance may be lower or higher than the performance data cited. For performance data current to the most recent month-end, visit our website at [vanguard.com/performance](https://www.vanguard.com/performance). The performance of an index is not an exact representation of any particular investment, as you cannot invest directly in an index.

Figures for periods of less than one year are cumulative returns. All other figures represent average annual returns. Performance figures include the reinvestment of all dividends and any capital gains distributions. All returns are net of expenses.

\* The acquired fund fees and expenses based on the fees and expenses of the underlying funds. Moderate Growth Composite Index: Weighted 36% CRSP US Total Market Index, 28% Bloomberg U.S. Aggregate Float Adjusted Index, 24% FTSE Global All Cap ex US Index, and 12% Bloomberg Global Aggregate ex-USD Float Adjusted RIC Capped Index as of July 1, 2015. In prior periods, the composite was 42% CRSP US Total Market Index, 37% Bloomberg U.S. Aggregate Float Adjusted Index, 18% FTSE Global All Cap ex US Index, and 8% Bloomberg Global Aggregate ex-USD Float Adjusted RIC Capped Index through June 30, 2015; 42% MSCI US Broad Market Index, 40% Bloomberg U.S. Aggregate Float Adjusted Index, and 18% MSCI ACWI ex USA (MI) Index through June 2, 2013; 50% MSCI US Broad Market Index, 40% Bloomberg U.S. Aggregate Bond Index (with the Bloomberg U.S. Aggregate Float Adjusted Index used after December 31, 2009), and 10% MSCI EAFE Index through December 15, 2010; and 50% Dow Jones U.S. Total Stock Market Index, 40% Bloomberg U.S. Aggregate Bond Index, and 10% MSCI EAFE Index through April 22, 2005. International stock benchmark returns are adjusted for withholding taxes.

## Vanguard LifeStrategy Moderate Growth Fund

Balanced fund (stocks and bonds)

Allocation of underlying funds\*



Total Stock Market Idx Fund	35.9%	Total Intl Stock Idx Fund	24.6
Total Bond Market II Index	27.6	Total Intl Bnd II	11.9

\*Fund holdings are subject to change.

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### Plain talk about risk

The fund is subject to several stock and bond market risks, any of which could cause an investor to lose money. However, based on the fund's current allocation between stocks and the less volatile asset class of bonds, the fund's overall level of risk should be higher than those funds that invest the majority of their assets in bonds, but lower than those investing entirely in stocks. In addition to the risks inherent in the asset classes of the underlying funds, the fund also is subject to asset allocation risk, which is the chance that the selection of underlying funds and the allocation of fund assets will cause the fund to underperform other funds with a similar investment objective. For further details on all risks, please refer to the fund's prospectus.

### Note on frequent trading restrictions

Frequent trading policies may apply to those funds offered as investment options within your plan. Please log on to [vanguard.com](https://www.vanguard.com) for your employer plans or contact Participant Services at 800-523-1188 for additional information.

For more information about Vanguard funds or to obtain a prospectus, see below for which situation is right for you.

If you receive your retirement plan statement from Vanguard or log on to Vanguard's website to view your plan, visit [vanguard.com](https://www.vanguard.com) or call 800-523-1188.

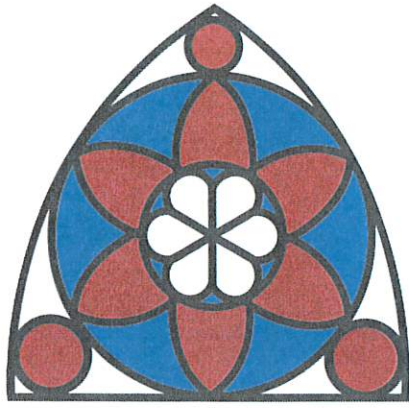
If you receive your retirement plan statement from a service provider other than Vanguard or log on to a recordkeeper's website that is not Vanguard to view your plan, please call 855-402-2646.

Visit [vanguard.com](https://www.vanguard.com) to obtain a prospectus or, if available, a summary prospectus. Investment objectives, risks, charges, expenses, and other important information about a fund are contained in the prospectus; read and consider it carefully before investing.

Financial advisor clients: For more information about Vanguard funds, contact your financial advisor to obtain a prospectus.

Investment Products: Not FDIC Insured • No Bank Guarantee • May Lose Value





**ST. PAUL'S**  
**EPISCOPAL CATHEDRAL**

# **2023 Budget**

**WORKSHEET FOR  
2023 BUDGET**

	<b>2022 BUDGET AMOUNT</b>	<b>2023 Proposed Budget</b>
<b>Income</b>		
<b>14000 · Plate and Pledge Offerings</b>		
14010 · Plate Offerings	24,750.00	18,000.00
14100 - Additional Services (Evensong Contributions)		1,000.00
14020 · Pledge Payments (Current)	195,000.00	210,000.00
14030 · Pledge Payments (Prior Year)	1,000.00	
<b>Total 14000 · Plate and Pledge Offerings</b>	<b>220,750.00</b>	<b>229,000.00</b>
<b>14200 · Facilities Use</b>		
14210 · Building Use	500.00	500.00
14211 · Wedding Use	1,500.00	2,000.00
14220 · Parking Lot	19,092.00	14,360.00
<b>Total 14200 · Facilities Use</b>	<b>21,092.00</b>	<b>16,860.00</b>

## 2023 Budget

<b>14300 · Misc. Income &amp; Investments</b>		
14310 · General Investments (5% Allowable Draw)	72,362.00	79,290.00
14320 - Deficit Draw	99,318.51	95,716.25
14311 · GILEAD Income	6,565.50	0.00
GILEAD Grant 50% for Asst Priest As of July1	12,000.00	12,000.00
<b>Total 14300 · Misc. Income &amp; Investments</b>	<b><u>190,246.01</u></b>	<b><u>187,006.25</u></b>
<b>14400 · Estate Income</b>		
14410 · Estate & Memorials	6,000.00	6,000.00
<b>Total 14400 · Estate Income</b>	<b><u>6,000.00</u></b>	<b><u>6,000.00</u></b>
	<b>338,769.5</b>	
<b>Income Without Deficit Draw</b>	<b>0</b>	<b>343,150.00</b>
<b>Deficit Draw</b>	<b><u>99,318.51</u></b>	<b><u>95,716.25</u></b>
	<b>438,088.0</b>	
<b>Total Income</b>	<b>1</b>	<b>438,866.25</b>
<b>Expenses</b>		
<b>16000-Worship</b>		
<b>16010 Liturgical</b>		
16010 · Liturgical Other	1,000.00	1,500.00
16011 · Audio Operations	0.00	
16012 - AV Operations Video Operations	<u>3,150.00</u>	<u>3,150.00</u>
Total -16010 Liturgical	<u>4,150.00</u>	<u>4,650.00</u>
<b>16020 · Music - Instrumental</b>		



## 2023 Budget

16030 · Carillon Maintenance	0.00	0.00
16040 · Instrumentalists	0.00	0.00
16050 · Organ Substitutes	0.00	0.00
16055 · Organ Maintenance	4,000.00	1,000.00
16060 · Piano Maintenance	<u>900.00</u>	<u>600.00</u>
Total 16020 · Music - Instrumental	4,900.00	1,600.00
<b>16070 · Music - Vocal</b>		
16080 · Choir Section Leaders	12,800.00	7,700.00
16081 · Choral Scholars	0.00	0.00
16085 · Guest Vocalists	0.00	0.00
16086 · Music Substitutes including Organ Substitutes	1,500.00	1,500.00
16092- Music Miscellaneous	2,000.00	3,000.00
16091 · Choir Robes	<u>0.00</u>	<u>0.00</u>
Total 16070 · Music - Vocal	<u>16,300.00</u>	<u>12,200.00</u>
<b>Total 16000 · Worship</b>	<b><u>25,350.00</u></b>	<b><u>18,450.00</u></b>
 <b>16100 Diocesan Ministry and Outreach Programs</b>		
16110 - Community Outreach Programs	<b>3,000.00</b>	<b>3,300.00</b>
 <b>16120 · Diocesan Ministry</b>		
16130 · Diocesan Pledge	50,000.00	55,000.00
16140 · Diocesan Convention	1,600.00	<u>2,000.00</u>
16150 · Iowa Connections Subscription	<u>984.48</u>	<u>1,013.00</u>
Total 16120 · Diocesan Ministry	<u>52,584.48</u>	58,013.00

## 2023 Budget

<b>Total 16100 · Outreach</b>	<b>55,584.48</b>	<b><u>61,313.00</u></b>
<b>16200 · Christian Education &amp; Formation</b>		
16210 · Adult Formation	500.00	500.00
16220 · Children/Youth Ministries	500.00	500.00
16230 · Nursery	0.00	0.00
<b>Total 16200 Christian Ed &amp; Formation</b>	<b><u>1,000.00</u></b>	<b><u>1,000.00</u></b>
<b>16300 Parish Life</b>		
16305 - Stewardship Sunday	100.00	0.00
16310 - Hospitality/Receptions	<u>700.00</u>	<u>500.00</u>
<b>Total 16300 Parish Life</b>	<b><u>800.00</u></b>	<b><u>500.00</u></b>
<b>16400 Stewardship</b>		
<b>16410 · Building &amp; Grounds</b>		
16420 · Building Maintenance	5,000.00	10,000.00
16430 · Property Insurance	22,217.00	26,500.00
Total 16410 · Building & Grounds	27,217.00	36,500.00
<b>16470 · Communications</b>		
16470 · Advertising/Promotion	<u>500.00</u>	<u>500.00</u>
Total 16470 - Communications	500.00	500.00
<b>16490 · Contract Services</b>		
16500 · Audit Fee	2,500.00	900.00
16502 · Tax Credit Consultant Fee	0.00	5,000.00
16510 · Heating/Cooling Maintenance	7,380.00	6,500.00
16520 · Finance/Bookkeeping	12,000.00	12,000.00

## 2023 Budget

16530 · Refuse Removal	4,000.00	3,000.00
16531 · Building Cleaning Svc Thru Jan	1,000.00	0.00
16533 · Snow Contract	12,000.00	6,000.00
16532 · Building Supplies	1,000.00	0.00
16540 · Security System	<u>2,500.00</u>	<u>1,128.00</u>
Total 16490 · Contract Services	42,380.00	34,528.00
<b>16550 · Utilities</b>		
16560 · Gas/Electricity	23,000.00	20,400.00
16570 · Telephone/DSL	6,300.00	7,300.00
16580 · Water	<u>3,571.83</u>	<u>3,800.00</u>
Total 16550 · Utilities	32,871.83	31,500.00
<b>16400 TOTAL STEWARDSHIP</b>	<b><u>102,968.83</u></b>	<b><u>103,028.00</u></b>
<b>16600 Personnel and Administration</b>		
<b>16640 · Clergy Expense</b>		
16661 Acting Dean Continuing Ed	250.00	250.00
1662-Assisting Priest Continuing Ed	125.00	125.00
16663 - Deacons' Continuing Ed	0.00	500.00
16664- Missioner Expenses	1,000.00	1,000.00
16666 Honorarium Visiting Priest-	400.00	100.00
16665 Supply Clergy	<u>1,200.00</u>	<u>1,600.00</u>
16640 Total Clergy Expenses	2,975.00	3,575.00
<b>16670 · Compensation</b>		
16680 · Acting Dean's Salary	48,080.00	49,522.40
16681 · Acting Dean's Housing	23,920.00	24,637.60
16725- Assisting Priest	15,081.50	15,533.95



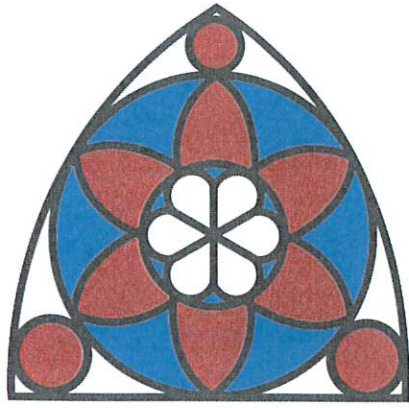
## 2023 Budget

16726- Assisting Priest Housing		
16740- Organist & Choirmaster Salary	35,070.00	36,122.10
16751- Executive Asst	29,757.00	30,128.00
16761- Sexton	14,250.00	17,675.00
Sunday Sexton	<u>3,900.00</u>	
Sexton Subtotal	18,150.00	
16720- Finance Specialist	13,000.00	13,390.00
16722- IT Specialist	3,600.00	0.00
16670- Total Compensation	<u>186,658.50</u>	<u>187,009.05</u>
<b>16670 - General Office Expenses</b>		
16775 · Banking Fees	1,000.00	1,200.00
16780 · Copying & Printing	500.00	500.00
16785- Dues and Subscriptions	0.00	2,400.00
16790 · Office Mach/Comp Maintenance.	3,000.00	200.00
16795 · Printing Lease & Overages	7,200.00	7,000.00
16800 · Office Supplies	2,000.00	2,500.00
16805 - Janitorial Supplies	500.00	750.00
16810 · Postage	<u>1,000.00</u>	<u>300.00</u>
Total 16770 · General Office expense	15,200.00	14,850.00
<b>16820 · Insurance/Annuity/Pension</b>		
16831 - Acting Dean Health Insurance	23,652.00	25,872.00
16860 - Acting Dean's Pension	12,960.00	11,520.00
168763 · Acting Dean's Life Insurance	235.20	235.20
16876- Acting Dean's H.S.A.	1,404.00	1,506.00

## 2023 Budget

16880 - Executive Asst Pension	1,550.00	2,258.00
16820 - Total Insurance/Annuity/Pension	<u>39,801.20</u>	<u>41,391.20</u>
<b>16890 · Personnel &amp; Administration</b>		
16910 · Employer SS & MHI	6,000.00	6,000.00
16920 · Workman's Compensation	<u>1,750.00</u>	<u>1,750.00</u>
Total · 16890 Personnel & Administration	7,750.00	7,750.00
<b>Total 16600 - Personnel and Administration</b>	<u><b>252,384.70</b></u>	<u><b>254,575.25</b></u>

	2022 BUDG- ET	2023 Proposed Budget
<b>SUMMARY</b>		
<b>Total Expense</b>	<b>438,088.01</b>	<b>438,866.25</b>
<b>Total Income W/O Deficit Draw</b>	<b>338,769.50</b>	<b>343,150.00</b>
<b>Deficit Draw</b>	<u><b>99,318.51</b></u>	<u><b>95,716.25</b></u>
<b>Total Income WITH ESTIMATED Deficit Draw</b>	<b>438,088.01</b>	<b>438,866.25</b>
<b>Estimated Deficit</b>	<b>0.00</b>	<b>0.00</b>



**ST. PAUL'S**  
**EPISCOPAL CATHEDRAL**

# **Guild, Cloister, and Committee Reports**



## Altar Guild



The Altar Guild serves to support the liturgical ministries of St. Paul. We do this through various activities, including setting up for Eucharist each

Sunday, preparing the communion kits for the Lay Eucharistic Visitors, setting the hymn boards, marking the readings, and cleaning up after services. We care for and replace the linens used at the services, and care for the Eucharistic vessels.

The Altar Guild also provides a wedding coordinator for weddings, and receptions after funerals, in addition to preparing the sanctuary for those services. We are responsible for supplying and maintaining the decorations for Christmas and Easter and making the palm crosses for Palm Sunday.

The Altar Guild financially supports the church by purchasing the flowers and decorations for Christmas

and Easter, purchasing the linens used in services, and purchasing liturgical items such as frontals, chasubles, candle lighters, and other items as needed.

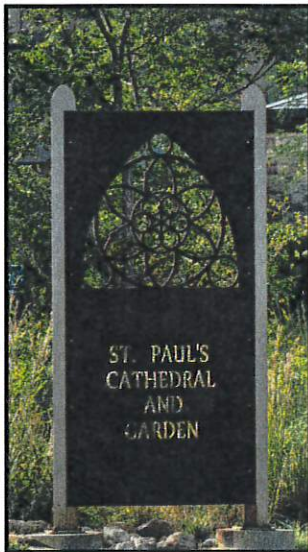
The Altar Guild assisted seven funerals and two weddings during 2022.

A new Christmas tree was purchased and used in 2022 thanks to a generous donor. We will be making other decisions about Christmas decorations, storage, etc. as we participate in the planning and execution of the update for the Undercroft.

One source of the The Altar Guild funds is from your donations for Christmas and Easter flowers, weddings, memorial gifts, and donations for funeral receptions, and we are grateful for your gifts. We are few in number presently; if you feel called to be a part of this ministry, we'd love to have you join us. The time commitment for Sunday service is quite low--at most 30 minutes. Please feel free to contact me if you'd like more information.

Phyllis Blood Melton,  
Directress

## St. Paul's Gardens



We began 2022 by engaging plantsman Kelly Norris to assess the Bascom rain garden and advise best practice care. Accordingly we engaged Justin Trevillyan to do the work, targeting especially any invasive plants, particularly a woody cornus and poison ivy. Some lower branches of the Kentucky coffee trees were removed to let more sunlight reach the garden. At Kelly's recommendation all dead growth from the

previous season was cut back, shredded and left as mulch to decay and add humus, desperately needed by much of the ground. This contrasts from previous years when all old growth that was cut back was put

in Compost-It bags and sent off to Metropolitan Waste.

Looking ahead to gardening season 2023 we have engaged Justin to do spring clean up and cutting back in the Bascom rain garden as well as the gardens along 9th St. and High Street.

Mark Babcock and Tony Braida have again stepped up to plant and maintain the 9th and High Street gardens and as able Vicki Ingham and I do new plantings in the Bascom garden, aiming to add more seasonal color. I take care of planting and maintaining the container gardens, approximately 12. If you would like to help with any of our gardens, please speak to me or send an email: [elvinmcdonald@centurylink.net](mailto:elvinmcdonald@centurylink.net).

P.S. I want to acknowledge the work that Christopher Smith does in picking up litter and watering the container gardens all year long.

*Submitted by Elvin McDonald*

## Communications Committee



The Communication Committee at St. Paul's Cathedral plays a vital role in ensuring that the mission and vision of the Cathedral are communicated effectively both within and outside the walls of the Cathedral. This year, the committee has made a strategic investment in online marketing in order to increase visibility and reach for the Cathedral's special events such as Choral Evensong, Service of Blessing for Educators, and Requiem. The Cathedral began advertising with social media for the September 2022 Evensong. The cost of the campaign was \$50 and the results showed a tenfold increase in online viewers compared to the Evensong in May 2021. Furthermore, the Cathedral has been

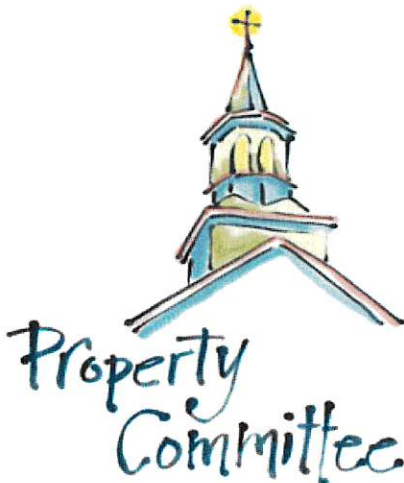
successful in obtaining a grant from Google for Nonprofits which provides \$10,000/month for Google Text Advertising. This grant will enable the Cathedral to reach new people who are looking for a church home as our website will appear closer to the top of Google's search results when someone searches for something related to St. Paul's.

Additionally, the committee has been working on creating engaging and informative content for the Cathedral's social media platforms, website, and eNews to keep the community informed about upcoming events and activities. The Journey, the Cathedral's bi-monthly newsletter, is available on the Cathedral's website and contains longer reads.

Looking ahead to 2023, the Communication Committee is committed to continuing to promote the Cathedral's mission and vision in a way that reaches and resonates with a wide audience. The committee will be continuing to work on online marketing and continue exploring new and innovative ways to engage with the community and to increase the reach and impact of the Cathedral's message.

*Submitted by Nathan Brown*

## Property Committee



With the help of Stephanie Wells and the City of Des Moines Department of Streets and Maintenance, the alley along the east side of the Cathedral was resurfaced.

Thanks to Paolo Bartesaghi, the High Street Chapel was painted.

Bollards were installed in the parking lot to help keep the special needs access to the walkway free of parked vehicles.

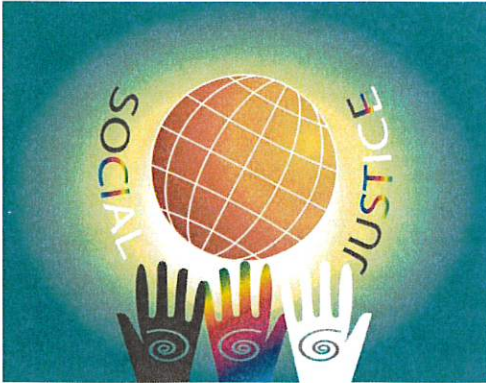
The broken concrete at the High Street entrance and at the top of the steps was replaced.

Sexton Christopher Smith did a fine job of replacing and painting the interior trim around the High Street entrance to the Chapel.

*Submitted by Mike Gillespie*



## Social Justice/Outreach Committee



The Social Justice Committee started the calendar year by winding down the Reverse Advent Calendar project which collected canned and boxed food items for the DMARC food pantries. During Lent, the Committee launched a “Linens in Lent” project during which linens of all types were collected and donated to the Free Store. The Committee also continued to stock and maintain the St. Paul’s Blessing Box, which provides emergency food and household items to those in need.

The Committee continued St. Paul’s ongoing work with Connection Cafe, supplying a noon meal to hungry lowans once per month. In addition, the Committee continues to work with IMMJ on immigration and refugee issues. Lastly, the Committee is exploring participation in a coffee project to benefit coffee farmers in Central America.

*Submitted by,  
Duane Sand, Marilyn Sand, and Jean Davis*

