

**Chapter Meeting 8/20/2019, 5:30pm  
St. Paul's Episcopal Cathedral**

**Attendance:**

*Clergy*

Fr. Troy Beecham  
Fr. Zebulun Bevans-Treloar

*Class of 2020*

Derek Sadler  
Rick Stearns

*Class of 2021*

Matt Petty  
Jolene Phelps  
Jill Southworth

*Class of 2022*

Tom Thompson  
Stephanie Wells  
Skeet Wootten

*Guests*

Shelley Thompson

*Absent*

Dcn. John Doherty  
Brad Schaefer  
Leighton Carlson  
Diane Hayes  
Laurie Theis

[Members from above referred to by first name following]

**Opening Prayer** – Fr. Troy Beecham

**Reading of Mission Statement** – Skeet Wootten

**Treasurer's Report** – Jill Southworth

- We are still on budget through the end of July.
  - Work to clean-up the reports is on-going.
  - Motion to accept treasurer's report Jolene, seconded Rick. Unanimous approval.
- Audit - There has not been an official audit in 18 years. There have been reviews in the years since but not a complete, full audit. Jill has been looking for a firm to do an audit. She recommends Brooks Lodden which would charge \$80 - \$120 per hour. They could begin in September.
  - Motion to request a proposal letter from Brook Lodden for a financial review of Cathedral Church of St. Paul's finances and vesting in the executive committee the authority to accept the proposal letter by Jolene, seconded Tom. Unanimous approval.
- Bank Options - Per the request of the Chapter at the July meeting, Jill reviewed and presented bank options. There are three options:
  - Banker's Trust (current bank)
    - Minimum balance
    - No interest on accounts
    - Monthly service fee is averaging \$60 - \$64 per month
  - West Bank
    - No minimum balance
    - No service fee for transaction volume under 250; afterwards \$.25 per transaction
  - Lincoln Savings
    - No minimum balance
    - Interest bearing
    - Includes 1000 transactions per month
    - No service fee

- Finance committee recommends Lincoln Savings.
- Motion to retain Lincoln Savings Bank as our bank for our operating and transfer accounts and to close the Banker's Trust accounts by Tom, seconded by Matt. Unanimous approval.
- Gift acceptance policy - Rick has been looking into gift acceptance policies. He has provided them to Skeet, Skeet will send out to the Chapter to review prior to the September meeting.
- Charitable Tax Letter - Finally received a copy of federal tax ID letter from the Episcopal Church. This letter contains proof of our tax exempt status under the Episcopal Church's group exemption.

### **July Meeting Minutes**

- Motion to accept the July meeting minutes by Matt, seconded Rick. Unanimous approval.

### **Deacon's Report** – Dcn. John Doherty

- No report

### **Assisting Priest Report** - Fr. Treloar

- Submitted letter for position with St. Paul's beginning September 1.
- Reviewing youth programming. Current cohort of children is too young for Godly Play. Would like to see music included as part of the programming.
- Met with Christian formation groups from St. Andrew's and St. Tim's. They have groups of children older than those at St. Paul's if we provide volunteers now, we can transition our children into this group as they get older.

### **Dean's Report** – Fr. Troy Beecham

- Cathy Conley (choir member) is getting married on Saturday and Metro Chapter meeting is Saturday.
- 2 additional weddings this fall.
- Order of St. Luke Metro Chapter workday on September 21.
- Choral Evensong will begin in September. There will be 2 in September. Thursday September 12 is a Parish Evensong. Sunday, September 29 Evensong will include choir members from other metro churches.
- September 18 - Center for Social Ministry is holding an event at St. Paul's with Jack Jezreel the founder of JustFaith. Event is from 7 – 8:30.
- Engaging All Disciples with St. Mark's and St. Paul's will be October 12 from 3 - 7 at St. Paul's.
- Diocesan Convention begins Friday, October 25 with Evensong at St. Paul's. Sunday service will be like last year - one service for entire Diocese live streamed from Marriott.

### **Old Business**

- Cathedral Planning/Strategic Planning
  - Met on 8/15/19
  - Connection with Trinity
    - Father Troy meeting with Dean Horn October 25
    - Dcn. John working with Trinity on acolyte training
  - Communications
    - Meg Wagner will be invited to September meeting
  - Calendar
    - All events/directions/developments happening at St. Paul's need to be made known to the Chapter.

- Looking for group of core volunteers from around the metro churches to volunteer for Metro Chapter events.
- Parking - Have parking contracts been developed? No, there will not be parking contracts developed. Area parking lots don't have contracts, we just need to notify parkers a month in advance when it won't be available.
- Engaging All Disciples
  - Outgrowth of Growing Iowa Leaders.
  - St. Paul's has started down this path with the meetings with the Bishop and the Looking Forward Challenge Group.
  - Recommend everyone join one of the 7 cohorts:
    - Engaging Our Story: Evangelism & Discipleship
    - Engaging New Generations of Faith
    - Engaging Creative Expressions of Worship
    - Engaging Our Resources
    - Engaging The Way Of Love and Discipleship
    - Engaging Our Neighbors and Neighborhoods: Mission
    - Engaging Justice through Public Policy
- Ideas from Bishop Scarfe for direction of church in 2020
  - Faithful Innovations - taking our mission and ministry into the neighborhoods
  - The Gift of Gilead bears fruit
  - Young Adults in Leadership
- Next meeting 9/19/2019
- Summer Youth Choral Project
  - Held week of August 5
  - 18 children enrolled - 2 from St. Paul's; 16 from Homes of Oakridge.
  - There were music, acting, and architectural lessons.
  - Performance had 10 children. Not much participation from congregation.
  - If this is held again, need to plan further ahead.
  - Over budget by \$439.91. Will be covered by mission/outreach.

### **New Business**

- Metro Chapter Meeting - Saturday, August 24 at St. Mark's from 8:30 - 12:30
  - Diocesan budget will be discussed

### **Junior Warden's Report – Matt Petty**

- Stewardship Campaign is coming up. Matt is chairing this year.
  - If you have ideas - send them to Matt.
- Property committee - no updates

### **Senior Warden's Report – Skeet Wooten**

- Walsh Door and Hardware will be repairing the High Street door.
- Financial Assistant Position - Does it make sense to replace Tracy or does it make sense to have someone assist with all the metro churches? Skeet will bring this up at Metro Chapter.
- Staff/Warden Meeting - Skeet will be working to set-up regular meetings between staff and the wardens to keep the communication lines open.

### **Closing Prayer – Fr. Troy**

Respectfully Submitted,  
Stephanie Wells, Clerk